THE CITY OF SAN DIEGO

REQUEST FOR TOT EXEMPTION FOR UNITED STATES AND STATE OF CALIFORNIA GOVERNMENT EMPLOYEES AND THEIR INSTRUMENTALITIES

This form is to be completed in full by persons claiming exemption from the Transient Occupancy Tax of the City of San Diego. Any exemption applies only to those days during which you are engaged in business for your employer and not to other days of your occupancy. Please print the information requested below.

Name/Title: _____

Work Telephone Number: _____

Government Entity (Employer): _____

Employer Address: _____

(Include City, State, Zip)

Purpose of Stay: _____

Date(s) and Location of Event (if applicable):

_____

Hotel Name and Location: _____

Date(s) of Hotel/Motel Stay: _____

Supervisor's Name and Telephone Number: _____

I certify under penalty of perjury that the above information is correct and that the purpose of the above mentioned stay was for official Federal or State of California government business. If this stay is used, in whole or in part, for non-business purposes, I shall be liable for payment of the applicable Transient Occupancy Tax of the City of San Diego for my occupancy on such non-business days.

_____

Signature Date

DIVERSITY

Transient Occupancy Tax • Office of the City Treasurer
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