



SmartPay®

*Supporting your mission*

U.S. General Services Administration

# EASY ORDERING WITH GSA GLOBAL SUPPLY

Presenter: Iris Wright-Simpson  
August 2024

# GSA SmartPay TRAINING FORUM

August 6-8, 2024  
New Orleans, LA



# Continuous Learning Points (CLPs)

For attendees that have an active DAU/FAI CSOD account and provided their DAU/FAI CSOD account information at the time of forum registration:

- CLPs earned during the Forum will be automatically uploaded to your DAU/FAI transcript and will count toward your certifications (like FAC-COR, FAC-PM, etc.) that are housed within the DAU/FAI system
- After the Forum, please do not submit a request to upload your earned CLPs to DAU/FAI CSOD on your own
- Allow 4–6 business weeks for the CLPs to be displayed on your DAU/FAI transcript
- For questions, please contact [pshctraining@gsa.gov](mailto:pshctraining@gsa.gov)

# Training Agenda

- GSA Overview and the National Supply System
- The GSA Global Supply<sup>®</sup> Program
  - Product Availability
  - Supply Transformation
  - Order Placement and Special Order Program
  - New Options: Part Numbers, Global Reach
  - Customer Service

# General Services Administration

- **Creation:** Established by President Truman on **July 1, 1949**
- **Original Mission:** To dispose of war surplus, manage and store Government records, manage emergency preparedness, and stockpile strategic supplies
- **An Evolving Mission:** The Public Buildings Service normally houses more than 1 million Federal civilian workers, many in 480 historic buildings. The Federal Acquisition Service facilitates the purchase of goods and services

# Procuring Products and Services for the Government

- The Federal Acquisition Service was established to provide an economical and efficient system for the procurement, supply, and eventual disposal of property. The intent was to eliminate duplication and maximize the Government's leverage
- The Defense Cataloging and Standardization Act was approved on July 1, 1952, establishing a single catalog system that would lead to the **National Supply System**. GSA and DoD partner to avoid unnecessary duplication

## Working in partnership with DOD to furnish supplies

- A 1971 GSA-DoD agreement assigned to GSA those Federal Supply Classes (FSCs), or commodities commonly used by Federal agencies, which are commercially available and not predominantly of a military nature
- **GSA Global Supply**<sup>®</sup> is a part of the Federal Acquisition Service and is the Government-to-Government Supply source for commodities assigned under the 1971 Agreement. GSA Global Supply<sup>®</sup> is now a strategic partner with DoD on full-service supply solutions in CONUS and OCONUS environments

# GSA as Wholesale Supply Source

## FAR 8.002: Priorities for use of Government supply sources.

(a) Except as required by 8.003..., agencies shall satisfy requirements for supplies and services from or through the sources and publications listed below:

- i. Agency inventories
- ii. Excess from other agencies
- iii. Federal Prison Industries, Inc. (UNICOR)
- iv. Supplies which are on the Procurement List maintained by the Committee for Purchase from People who are Blind or Severely Disabled
- v. **Wholesale supply sources, such as stock programs of the GSA (GSA Global Supply<sup>®</sup>), DLA or VA**

PPMS Disposal  
PPMS.gov  
<https://ppms.gov>

**GSA** Personal Property Management System<sup>SM</sup>

[Home](#) [Property Functions](#) ^

**Search & Request Property**  
Search Property  
Want List

**GSA** Personal Property Management System<sup>SM</sup>

**Search**

[Program Links](#) | [User Guides](#) | [Contact Links](#) | [PPMS HelpDesk](#) | [FAQs](#)

[Home](#) [User Functions](#) [Sales Functions](#) [Internal Functions](#) [Property Functions](#) [PRZ SCO User](#) [Logout](#)

**Welcome, PRZ SCO User**



[ppdms.prz.sco@gmail.com](mailto:ppdms.prz.sco@gmail.com) [\(800\) 800-8016](tel:(800)800-8016)

User Roles: SCO	Email Address: ppdms.prz.sco@gmail.com	Name: PRZ SCO User	Phone: (800) 800-8016	Location State: DC	User Zones: 4
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**285263-4047-0005** HP Compaq Elite 8300 CMT

<b>Location</b> FORT WAYNE, IN 46825	<b>Federal Supply Class</b>	<b>Condition</b> Repairable
<b>Item status</b> EXCESS SCREENING	<b>Surplus release date</b> 03/08/2024	
<b>Unit of Issue</b> EACH	<b>Original Acquisition Cost</b> \$250.00	<b>Quantity Available</b> 28
<b>Quantity Requested by Me</b> 0	<b>Total quantity requested</b> 0	

QTY.  Select Priority ⓘ



**FE6291-4039-WW01** VENDING AND COIN OPERATED MACHINES

<b>Location</b> Mechanicsburg, PA 17055	<b>Federal Supply Class</b> 3550	<b>Condition</b> Repairable
<b>Item status</b> EXCESS SCREENING	<b>Surplus release date</b> 03/16/2024	
<b>Unit of Issue</b> EACH	<b>Original Acquisition Cost</b> \$1,500.00	<b>Quantity Available</b> 1
<b>Quantity Requested by Me</b> 0	<b>Total quantity requested</b> 0	

QTY.  Select Priority ⓘ



**140F09-4047-0002** 1988 16 ft Alumicraft Jet Boat with 40HP Outboard Motor and Trailer

<b>Location</b> Shirley, NY 11967	<b>Federal Supply Class</b> 1940	<b>Condition</b> Repairable
<b>Item status</b> EXCESS SCREENING	<b>Excess release date</b> 02/22/2024	<b>Surplus release date</b> 02/27/2024
<b>Reimbursement required</b> \$200.00	<b>Unit of Issue</b> EACH	<b>Original Acquisition Cost</b> \$5,796.00
<b>Quantity Available</b> 1	<b>Quantity Requested by Me</b> 0	<b>Total quantity requested</b> 0

QTY.  Select Priority ⓘ

# GSA Global Supply<sup>®</sup>—Wholesale Supply Source

- **Your order is a simple requisition between agencies**
- Requisitions satisfy all Federal Acquisition Regulation (FAR) requirements, including trade agreement policies, socioeconomic goals, AbilityOne mandates, and executive orders
- Place a requisition via DoD Activity Address Code, Civilian Activity Address Code, or Government Purchase Card
- GSA is integrated with DoD (DoD) financial systems

# Integrated into the National Supply System

- GSA-managed National Stock Numbers are available directly through DoD, service-specific internal supply systems for requisitioning.
- As requisitions are placed via internal supply systems for GSA-managed items, orders route through DLA and to GSA for fulfillment
- Status updates on your requisition route back through to internal supply systems.
- GSA transactions conform to performance criteria (i.e., packing, marking).
- Military regs cite GSA policy and procedures as a part of DOD logistics guidance.

# GSA Global Supply—Support to DoD and More

- FY23 Business Volume: \$1B
  - Department of Defense (over 90 percent)
  - Federal civilian agencies
- Your Supply/Logistics Partner
  - Mission support to the Warfighter and civilian agencies
  - Disaster Relief/Emergency Response
- GSA also manages retail stores worldwide (Not Global Supply)

# GSA Global Supply: Best-in-Class Solution



- Designated by OMB after rigorous review and reconfirmed multiple times
- Most BIC solutions are narrow (e.g., OS4 office supplies)
- GSA Global Supply® is a broad channel
- Also, it is Section 889 compliant!



GSA Global Supply

# **PRODUCT AVAILABILITY**

# GSA Products to Support Your Mission

- Management of Consumable items within the National Supply System is split between DLA and GSA
  - GSA manages ~ 50,000 National Stock Numbers
  - DLA manages ~ 3.9 Million National Stock Numbers
- **National Stock Numbers**
  - FSCs assigned to GSA include:
    - Tools and Hardware, Housewares, Food Service and Cleaning
    - Office Products, including Shipping and Packaging Supplies

# GSA Products to Support Your Mission: Part Numbers

- **Part Numbers**
  - Hundreds of thousands in Office Supplies, Tools and Hardware, and more
  - Expanded product offering with easy access to items
- **Special Order Program**
  - Provides the ability to requisition a product not readily available:
    - Limited to products and ancillary services we manage
    - MILSTRIP and MIPR accepted
    - GSA handles acquisition, administration, logistics, and payment issues



# GSA Products to Support Your Mission: Compliance

- **AbilityOne Products**
  - GSA supports National Industries for the Blind (NIB) and SourceAmerica.
  - All mandatory procurement list items are available in GSA Global Supply®.
    - ~ 3,000 AbilityOne items, identified with NSNs, available
  - No "essentially the same" commercial items
- **"Green" Product Offering**
  - Well over 3,000 green NSNs, plus more part-numbered items
  - Partner with DoD to meet service-specific environmental goals

# GSA Products to Support Your Mission: FSSI

## Strategic Sourcing Initiative

- FSSI—Multiple BPAs and IDIQ contracts to leverage savings
  - Cross-agency, strategic sourcing initiative helps the Government leverage data, dollars, and good business sense
- GSA Global Supply<sup>®</sup> is leveraging strategic sourcing vehicles to drive down pricing and delivery time: Office, JanSan, and MRO items



GSA Global Supply

# **SUPPLY TRANSFORMATION**

# What is Supply Transformation?

GSA is transforming its wholesale and retail supply program to offer customers lower and faster delivery, worldwide. This modernization process includes our acquisition, distribution, information technology and customer service functions.

## BENEFITS



### SAVINGS

Incorporation of FSSI Acquisition channels to lower overall product cost.



### TRANSPARENCY

Modernize IT infrastructure to lower costs and to enhance GSA and customer viability.

### BETTER SERVICE

Achieving faster delivery for wholesale customers and more attractive retail settings for customer worldwide.



### DOD COMPLIANCE

Ensure GSA's timely integration with Defense Logistics Management Systems (DLMS) requirements.



# What Changes for our Customers

- Likely faster delivery as new contract vehicles standardize requirements across large segments of the product line
- Lower cost as we leverage strategic sourcing and market pressure to get competitive prices
- Simplified data collection and enhanced transparency to better manage spending and measure savings

# What Does Not Change for Customers

- Simple requisitions for GSA items—no need to comparison shop or document three sources
- Ordering options: online, phone, fax, FEDSTRIP/MILSTRIP
- Customer service—(800) 488-3111 for any issue
- Special Order support for large, complex items

# ORDER PLACEMENT

GSA Global Supply

# GSA Global Supply—Placing an Order

- MILSTRIP
  - Internal Supply System or manually via DD1348–6
- Web:
  - <http://www.GSAglobalsupply.gsa.gov>
  - <http://www.gsaAdvantage.gov>
  - <https://FedMall.mil>
- Phone: 800-488-3111 or Fax: 800-856-7057



# GSA Global Supply—Placing an Order via DoDAAC

- DoDAAC options: MILSTRIP, Web, Phone, and Fax
- Integration with your Agency's financial systems
- Inter-fund billing via DoDAAC/AAC/UIC/RUC
  - Billing cycle 1st and 15th of each month
  - Tens of thousands of DoDAAC transactions processed per month
- GSA Global Supply or GSA Advantage!® websites via DoDAAC
- Manual entry still available: fax or email SF 344 or DD 1348–6
- Need to apply for a DoDAAC? Or do you want to validate your DoDAAC before you order? Email [OrderMgmt@gsa.gov](mailto:OrderMgmt@gsa.gov) for help

# GSA Global Supply—via Purchase Card

- Place orders via Government Purchase Card using the following ordering options: Web, Phone and Fax
- Government-to-Government Bill
  - Billing is from "GSA," not multiple vendors
- Preauthorization credit card purchasing
  - Process ~ tens of thousands of credit card billings monthly
- Consolidated and line-item billing options
- One central point in GSA for all shipping, and billing questions—National Customer Service Center (NCSC)

# GSA Global Supply—Ordering Methods

## Website Ordering

- GSA Global Supply® Ordering site
  - <http://www.gsaglobalsupply.gsa.gov>
  - Research and order thousands of GSA Global Supply® items
  - Order via DoDAAC/AAC and Government Purchase Card
  - One site to access all requisition-based items
  - Site does not contain acquisition-based (MAS) items
  - Check requisition status, and reconcile against your GPC

# GSA Global Supply Home Page

Press **F11** to exit full screen

**Welcome to the new GSA Global Supply™ ordering site!**

GSA Global Supply™ is your one-stop source for all your military and agency support needs, from new Tools to Office Supplies. When you order through us, you are assured of regulatory compliance, one bill and global delivery from a reliable government source. There's no need to comparison shop thanks to requisition-based ordering. GSA Global Supply™ guarantees you easy compliance with government acquisition policies and socio-economic regulations. GSA also provides full accountability from order placement through delivery and billing. Ordering from GSA Global Supply™ has never been easier!

**BROWSE PRODUCTS**  
Find what you need. Now. **GO**

**ACCOUNT LOGIN**  
**Login**  
Register

**WHAT'S NEW?**

- ▶ [Recall Notice for NSN 6545-01-465-1823 \(First Aid Kit\)](#)
- ▶ [2024 Calendar Refills](#)
- ▶ [GSA Global Supply is Best-in-Class!](#)
- ▶ [GSA 2024 Toner and Ink Cartridge Reference Guide](#)

**TUTORIAL**

Please click on the GO button to view a tutorial on how to maximize your GSA Global Supply online experience. Topics include: registering, searching, purchasing, checking requisition status and other important GSA Global Supply features.

**GO**

**Special Order Program**  
Click here for more information

**SUPPLY CATALOG 2024/2025**  
YOUR REGION  
ORDER NOW

**GSA** gsaglobalsupply.gsa.gov

# GSA Global Supply Shopping Page

An official website of the United States government [Here's how you know](#) ▾

**GSA Global Supply**  
Your Reliable Government Source

About GSA Global Supply™  
Request A Catalog  
Feedback  
Help  
1-800-525-8027

Home Your cart contains: 0 item(s); \$0.00

**ACCOUNT LOGIN** [Member Login](#)

Office Supplies | Packaging and Shipping | Furniture and Furnishings | Housewares and Cleaning | Safety | Tools and Hardware | "Green" Items | Disaster Relief

**SHOP GSA GLOBAL SUPPLY™** | **FEATURED PRODUCTS** | **ACCOUNT MAINTENANCE**

**SEARCH/BROWSE:**  
  
In: **All Categories**   
[Advanced Search](#)

**QUICK ORDER**

**RE-ORDER (View Previous Orders)**

**FEDSTRIP/MILSTRIP**

**ORDER FROM PARKED CARTS**

**FEATURED PRODUCTS:**  
**Wall Calendar (2024)**  
PLEASE NOTE: THIS ITEM IS SOLD AS A PACKAGE WITH 10 EA IN THE PACKAGE. Minimum Order Qty: 1. This item is non-returnable because it is a dated item. Please contact customer service (800-827-3168) for more details. Calendar features perforations for easy removal and is hole-punched for convenient ... [>> more](#)

**Monthly Planner Book (2024)**  
leather cover. Monthly Planner Book, Dated Jan-Dec (12-month), one vertical format. Features one weekday per column (Sat/Sun refillable; soy based ink. [>> more](#)

**REQUISITION STATUS**

**RECONCILE CREDIT CARD STATEMENT**  
Bill Date:    
Session #:

**WHAT'S NEW?**

- ▶ [Recall Notice for NSN 6545-01-465-1823 \(First Aid Kit\)](#)
- ▶ [2024 Calendar Refills](#)
- ▶ [GSA Global Supply is Best-in-Class!](#)
- ▶ [GSA 2024 Toner and Ink Cartridge Reference Guide](#)

**New 2024 Calendars**  
[Click here for more information](#)

**Special Order Program**  
[Click here for more information](#)

**SUPPLY CATALOG 2024/2025**  
[Click here for more information](#)

# Search Results for Highlighter

The screenshot shows the GSA Global Supply website interface. At the top, there is a navigation bar with the GSA logo and a search bar. Below the navigation bar, there are several category tabs: Computer Products, Office Supplies, Furniture and Furnishings, Housewares and Cleaning, Industrial Supplies, Safety, Tools and Hardware, "Green" Items, and Disaster Relief. The search bar contains the text "highlighter" and is set to search in "All Categories".

The search results section shows "Found 212 products for highlighter". Below this, there are suggested categories: Highlighters (20), Office Supplies (2), Green Items (2), Pen and Pencil Sets (2), Miscellaneous (14), Personal Planners - Other (1), Labels (1), Markers - Specialty (1), and Pens - Specialty (1). The results are sorted by "Most relevant".

The main search results table has the following columns: NSN/Mfr Part #/Product, Price/Delivery, Qty, and Photo. Two red arrows point to the first two rows of the table.

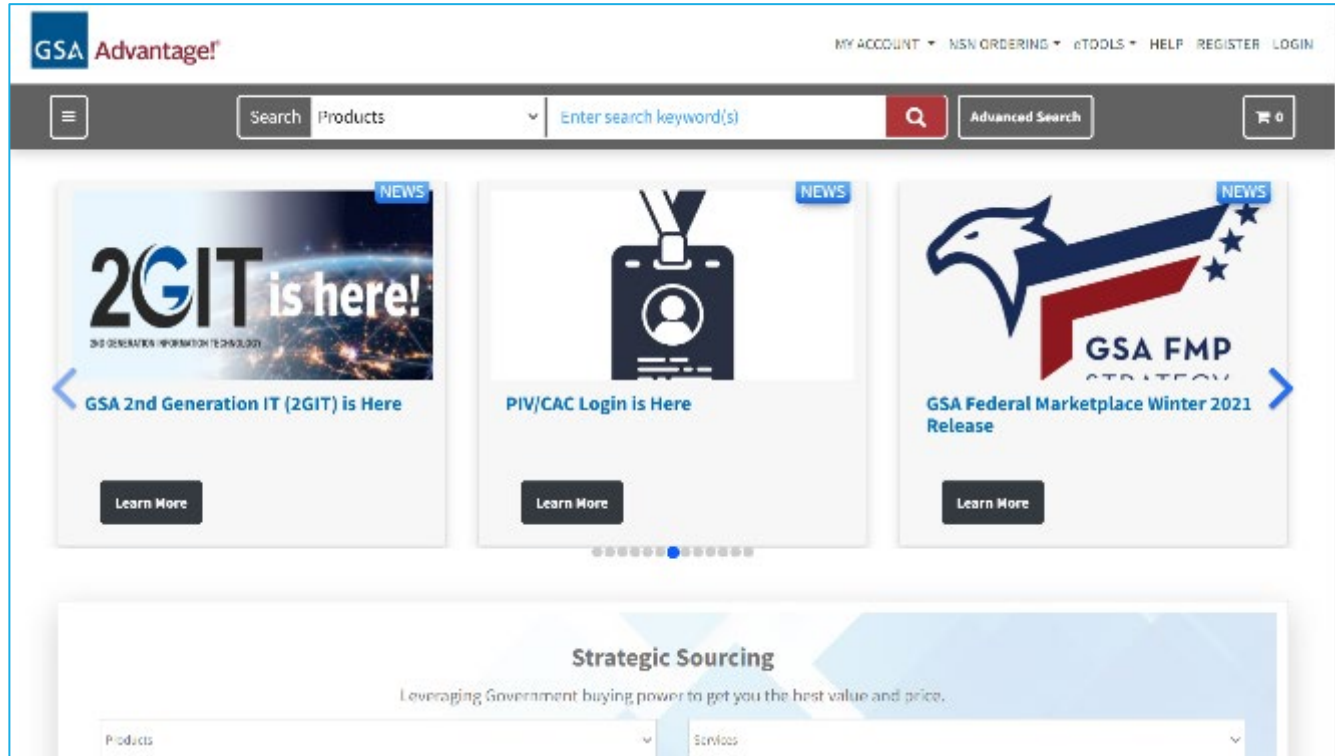
NSN/Mfr Part #/Product	Price/Delivery	Qty	Photo
7520-01-551-9146 <b>Fluorescent Highlighter</b> Pink, SKI112AF-1, This high quality flat highlighter features a chisel tip, an ergonomically designed barrel, and fluorescent ink. Each highlighter includes a handy pocket clip. Con... <a href="#">[More product details]</a> Manufacturer: NIB Contractor: GSA Global Supply	\$12.39 DZ 7 days	<input type="text"/> <a href="#">Add to Cart</a>	
7520-01-491-7791 <b>Fluorescent Highlighter</b> Yellow, SKI112AF-1, This high quality flat highlighter features a chisel tip, an ergonomically designed barrel, and fluorescent ink. Each highlighter includes a handy pocket clip. C... <a href="#">[More product details]</a> Manufacturer: NIB Contractor: GSA Global Supply	\$10.80 DZ 7 days	<input type="text"/> <a href="#">Add to Cart</a>	
7520-01-461-2861 <b>Fluorescent Highlighter</b>	\$10.09 BX	<input type="text"/> <a href="#">Add to Cart</a>	

# GSA Global Supply—Ordering Methods: Website

## Website Ordering

- GSA Advantage!<sup>®</sup>
  - <http://www.gsaadvantage.gov>
  - Research and order all GSA Global Supply<sup>®</sup> items
  - Order via DoDAAC/AAC and Government Purchase Card
  - Site contains all requisition-based GSA Global Supply<sup>®</sup> items and acquisition-based items available from GSA Multiple Award Schedule vendors


# GSA Advantage! Home Page



The screenshot displays the GSA Advantage! Home Page. At the top left is the GSA Advantage! logo. On the top right, there are navigation links: MY ACCOUNT, NSN ORDERING, eTOOLS, HELP, REGISTER, and LOGIN. Below the logo is a search bar with a hamburger menu icon on the left, a search input field containing "Products", a search button with a magnifying glass icon, and an "Advanced Search" button. To the right of the search bar is a shopping cart icon with a "0" next to it. The main content area features three news cards, each with a "NEWS" tag in the top right corner. The first card is titled "2GIT is here!" with a background image of a globe and the text "2ND GENERATION INFORMATION TECHNOLOGY". Below the image is the text "GSA 2nd Generation IT (2GIT) is Here" and a "Learn More" button. The second card features an icon of a person with a key and the text "PIV/CAC Login is Here" and a "Learn More" button. The third card features the GSA FMP logo (a stylized eagle head) and the text "GSA Federal Marketplace Winter 2021 Release" and a "Learn More" button. Below the news cards is a "Strategic Sourcing" section with the text "Leveraging Government buying power to get you the best value and price." and two dropdown menus labeled "Products" and "Services".



# 'Ruler' Search Results



Enlarge/View Views x/2

**\$5.02 EA**  
Quantity shown by  
PRICE PER QUANTITY

**RULER**  
[RULER, RULER 1 ALLIG]

Mfr Part Num: 2810-01-038-0017  
 NSN: 7520-01-246-2047  
 Manufacturer: N/A  
 STOCK STATUS: Direct Delivery

Volume Discounts  
 1 - MINIMUM QTY

Delivery Dates  
 Dates is changed to a minimum order quantity.  
 Price may vary based on shipping location. Add to cart to show actual price

Desc

RULER, 12",  
Wooden ruler. Comes in a protective velvet  
case.

**Compare Available Sources**

Quantity:  [Add to Cart](#)

Instructions: select price below, enter qty at left, then add to cart. To view another contractor description, simply select the contractor in the list below. indicates when volume discounts are offered.

	Price/Unit	Features	Contractor	Photo	Deliv Date	Min	FOB/Shipping
<input checked="" type="radio"/>	\$5.02 PA		<b>GSA Global Supply (Gov Regulation)</b>		17 days	\$20.75	D
<input type="radio"/>	\$5.07 PA		WDCys LLC		10 days delivered ARO	\$100.00	D CONUS/O AK,PR,HI
<input type="radio"/>	\$6.09 LA		TRUYDIPHE-SUPPLY,LLC		2 days shipped ARO	\$100.00	D CONUS ND AK,PR,HI
<input type="radio"/>	\$6.31 PA		STERLING BUSINESS MACHINES, INC		2 days shipped ARO	\$100.00	D CONUS ND AK,PR,HI
<input type="radio"/>	\$6.42 LA		DOCUMENT BRAGGING DIMENSIONS, INC.		4 days shipped ARO	\$100.00	D-C CONUS/O-AK,PR,HI
<input type="radio"/>	\$6.38 SA		CARTRIDGE NAVORS (OFFICE NAVORS)		3 days delivered ARO	\$100.00	D-C CONUS/O-AK,PR,HI
<input type="radio"/>	\$6.82 PA		LAZER CARTRIDGES PLUS, LLC.		4 days delivered ARO	\$125.00	D CONUS/O AK,PR,HI
<input type="radio"/>	\$6.00 LA		CENTRAL FLORIDA DATA SUPPLY, INC.		4 days delivered ARO	\$75.00	D-C CONUS/AK,PR,HI
<input type="radio"/>	\$7.11 LA		ZEE TECHNOLOGIES		3 days delivered ARO	\$100.00	D-C CONUS/AK,PR,HI
<input type="radio"/>	\$7.12 SA		PREMIER & COMPANY, INC.		2 days delivered ARO	\$100.00	D-C CONUS ND AK,PR,HI
<input type="radio"/>	\$7.12 PA		PREMIER & COMPANIES, INC.		2 days shipped ARO	\$100.00	D CONUS ND AK,PR,HI
<input type="radio"/>	\$7.21 LA		ARKENYS, INC.		2 days delivered ARO	\$50.00	D-C CONUS ND AK,PR,HI
<input type="radio"/>	\$7.05 SA		CARRICE ELECTRONICS, INC.		4 days delivered ARO	\$100.00	D-C CONUS/O-AK,PR,HI
<input type="radio"/>	\$7.53 PA		SHILDY DISTRIBUTIONS		4 days delivered ARO	\$100.00	D CONUS/O AK,PR,HI
<input type="radio"/>	\$7.74 LA		M. S. BROTHERS, LLC		21 days delivered ARO	\$100.00	D-C CONUS/O-AK,PR,HI

# GSA Global Supply—More Ordering Methods

## Website Ordering

- FedMall
  - <https://FedMall.mil>
  - Research and order GSA Global Supply<sup>®</sup> NSNs **and part-numbered items**
  - Order via DoDAAC only for GSA Global Supply<sup>®</sup> items
  - Launched in 2017 to replace DoD EMALL

# FedMall Homepage



My Account | John Barnicle | 

Corridor Tools

Advanced Search  Entire Site

Accessed as JOHN BARNICLE + UID=47001000339292 from 159.142.71.1 on 2017-07-26 07:12:42 | You will be logged in for 44:40



*Welcome to*

# FEDMALL

*the next generation of eCommerce*



#### FedMall Self Help Reference Page

Use of the FedMall requires Internet Explorer 8.0+, Mozilla Firefox 38 or Google Chrome with cookies, pop-ups, and JavaScript enabled. This is a government web site that is subject to monitoring. Viewing documents on the FedMall requires Adobe Acrobat Reader.

Unclassified/For Official Use Only | Version 17.3.14

# GSA Global Supply—Ordering Methods

## Call Center

- 800-488-3111
- 9:00 p.m., Sunday, to 9:30 p.m., Friday,  
Eastern Time
- Friendly, professional service



# GSA Global Supply—Ordering Methods

## Fax

- 800-856-7057
- 24 hours, 7 days a week
- Fax-back confirmation with order number



The image shows a GSA Global Supply Fax Order Form. At the top left is the GSA logo. The title is "GSA Global Supply Fax Order Form". The form includes fields for "Buyer Name", "Buyer Address", "Buyer Phone", "Buyer Fax", "Buyer Email", "Buyer Title", "Buyer Organization", "Buyer Department", "Buyer Division", "Buyer Office", "Buyer Location", "Buyer Country", "Buyer State", "Buyer City", "Buyer Zip", "Buyer PO Box", "Buyer PO Box City", "Buyer PO Box State", "Buyer PO Box Zip", "Buyer PO Box Country", "Buyer PO Box Office", "Buyer PO Box Department", "Buyer PO Box Division", "Buyer PO Box Location". There are also fields for "Credit Card Number", "Expiration Date", "Billing Address Code", and "Routing Code". A "Remarks" section is provided. A checkbox asks "Will you accept a delivery if an item is out of stock?" with "Yes" and "No" options. A note says "For your order 24 hours a day!". A table with columns "Item Part Number", "Quantity", "Description", "U.S.", "Unit Price", and "Extended Price" is included. At the bottom, it says "Fax to 1-800-856-7057 Thank you for your order!" and "For GSA Use Only" with fields for "Date", "Buyer Name", "User", "Title", and "Buyer (Date/Initials)".

**GSA** GSA Global Supply  
Fax Order Form

Buyer Name \_\_\_\_\_  
Buyer Address \_\_\_\_\_  
Buyer Phone \_\_\_\_\_  
Buyer Fax \_\_\_\_\_  
Buyer Email \_\_\_\_\_  
Buyer Title \_\_\_\_\_  
Buyer Organization \_\_\_\_\_  
Buyer Department \_\_\_\_\_  
Buyer Division \_\_\_\_\_  
Buyer Location \_\_\_\_\_

Buyer PO Box \_\_\_\_\_  
Buyer PO Box City \_\_\_\_\_  
Buyer PO Box State \_\_\_\_\_  
Buyer PO Box Zip \_\_\_\_\_  
Buyer PO Box Country \_\_\_\_\_  
Buyer PO Box Office \_\_\_\_\_  
Buyer PO Box Department \_\_\_\_\_  
Buyer PO Box Division \_\_\_\_\_  
Buyer PO Box Location \_\_\_\_\_

**If Paying With Credit Card** **Artistic Address Code**  
Credit Card Number \_\_\_\_\_  
Expiration Date \_\_\_\_\_  
Billing Address Code \_\_\_\_\_  
Routing Code \_\_\_\_\_

**Remarks:** \_\_\_\_\_

Will you accept a delivery if an item is out of stock?  Yes  No **For your order 24 hours a day!**

Item Part Number	Quantity	Description	U.S.	Unit Price	Extended Price
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					

**Fax to 1-800-856-7057** Thank you for your order!  Order Total Cost

**For GSA Use Only**

Date \_\_\_\_\_ Buyer Name \_\_\_\_\_ User \_\_\_\_\_ Title \_\_\_\_\_ Buyer (Date/Initials) \_\_\_\_\_

# GSA Global Supply—Special Order Program

- Fee-for-service assisted acquisition
- Requisition a product not available in the GSA Global Supply® offering
  - Limited to products and ancillary services for commodity classes that GSA Global Supply® manages
- GSA provides complete acquisition, administration, logistics, and payment support on all Non-Stock, No Contract items
- Available to the global DoD customer base, via MIPR or MILSTRIP
- One entry point, Email: [SpecialOrderProgram@gsa.gov](mailto:SpecialOrderProgram@gsa.gov)

# Help Us Serve You Better and Faster

- Many orders flow through DLMS to GSA, without contact information
- Use "Mark For" Date fields to insert contact info: name and phone number
- This allows GSA to:
  - Clarify buyer's needs regarding non-contract items (buy on demand)
  - Confirm quantity if there is a question on a unit of issue
  - Arrange delivery and any special requirements
  - Ensure base access, if needed
- Longterm: DLA and GSA to collect more complete contact info

# GSA Global Supply—Part Number Expansion

- The goal is greater customer choice, with all the safety and simplicity of GSA Global Supply®
- Builds on strategic sourcing for MRO and JanSan noted earlier
- 1.6 million items, identified by part number and not NSN
- Standard prefix: for example, MRO items bear the prefix "FMRB"
- Same program attributes as NSNs apply (ordering and payment options, requisition-based ordering, etc.)
- Identified on both websites (GGS and GSA Advantage!®) with "Contractor" marked as "GSA Global Supply®"



# GSA Global Supply—Global Reach

- Partnerships for customers in Europe and around the Pacific
- Available via FEDSTRIP/MILSTRIP and now GSA Advantage!<sup>®</sup> and GSA Global Supply<sup>®</sup> websites, too
- Features hundreds of high-demand NSNs
- GSA's vendor partner stocks those items locally and delivers in 3–5 days (much faster than shipment via DLA from CONUS)
- Open now in Alaska, and soon for Puerto Rico and CENTCOM (10 countries in the Middle East)



GSA Global Supply

# **CUSTOMER SERVICE**

# GSA Global Supply—Customer Service

- Our National Customer Service Center is available at 800-488-3111 from Sunday at 9 p.m. ET until Friday at 9:30 p.m. ET or via email at [NCSCcustomer.service@gsa.gov](mailto:NCSCcustomer.service@gsa.gov)
- Order status visible 24/7 at [ask.gsa.gov](http://ask.gsa.gov); register and check at any time
- The full-service NCSC provides assistance and information to help make your requisitions simple and efficient. Check on current pricing, order status, billing information, tracking of shipments, and more.

# GSA Global Supply—Customer Service Details

GSA Staff in forward-deployed environments to support your needs:

- Europe/Africa/Middle East (four)
- Japan and Okinawa (one each)
- Korea
- Guam
- Also, onsite daily with DLA Agency Sustainment Operations Center

For contact details: <http://www.gsa.gov/globalsupplyoconus>

# GSA Global Supply—Publications

Visit [www.gsa.gov/cmls](http://www.gsa.gov/cmls) to download or request FREE product brochures and reference guides.



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